



Facility

Name: *Echo Aztec Pre-School* **License Number:** *10369*
Address: *322 N. Main St., Aztec, NM 87410*
Phone: *5053346135* **Fax:** **E-mail:** *avoss@echoinc.org*

License Information

Type: *2 Star Child Care Center* **Status:** *Licensed* **Issue Date:** *01/01/2018* **Expiration Date:** *09/07/2018*

Capacity

Over Age 2: *63* **Under Age 2:** *0* **Night Care:** *0* **Playground:** *63*
Square Footage: *0*

Census

Over 2: *32* **Under 2:** *0*

Classrooms

Number of Classrooms: *4*

Days and Hours of Operation

Monday <i>7:00 AM - 6:00 PM</i>	Tuesday <i>7:00 AM - 6:00 PM</i>	Wednesday <i>7:00 AM - 6:00 PM</i>	Thursday <i>7:00 AM - 6:00 PM</i>	Friday <i>7:00 AM - 6:00 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *07/10/2018* **Time In:** *11:24 AM* **Time Out:** *1:05 PM* **Purpose:** *Annual*

Licensure

8.16.2.11 A Types of Licenses	<i>Compliance</i>
8.16.2.11 B Renewal of License	<i>Compliance</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Compliance</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Compliance</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Compliance</i>
8.16.2.18 D Complaints	<i>Not Inspected</i>
8.16.2.21 A Licensing Requirements	<i>Compliance</i>
8.16.2.21 B Capacity of Centers	<i>Compliance</i>

Administrative Requirements (*continued*)

8.16.2.21 C Incident Reporting Requirements

Compliance

Administrative Requirements

8.16.2.22 A Administrative Records

Compliance

8.16.2.22 B Mission, Philosophy and Curriculum Statement

Compliance

8.16.2.22 C Policy and Procedures

Compliance

8.16.2.22 D Family Handbook

Compliance

8.16.2.22 E Children's Records

Non-compliance

Of the 10 children's records reviewed, 1 is/are missing the date the child first attended the center. See Children's Records 8.16.2.22 form for the child(ren) with missing information and/or authorization. Corrected on site.

Corrective Action Plan

The first attendance date will be added and the center will review all children's records to ensure complete information is on file.

Regulation: 8.16.2.22.E.1.d.

Date to be Completed: 08/09/2018

8.16.2.22 F Personnel Records

Non-compliance

From the review of staff records, it was determined that 1 out of 10 staff records does/do not include documentation of current first-aid and cardiopulmonary resuscitation training. See Staff Records 8.16.2.22 form for staff without verification of training.

Corrective Action Plan

The center will obtain documentation of first-aid and CPR training and retain on file.

Regulation: 8.16.2.22.F.1.g.

Date to be Completed: 08/09/2018

8.16.2.22 G Personnel Handbook

Compliance

Personnel & Staffing

8.16.2.23 A Personnel and Staffing Requirements

Compliance

8.16.2.23 B Staff Qualifications and Training

Compliance

8.16.2.23 C Staff/Child Ratios and Group Sizes

Compliance

Services & Care of Children

8.16.2.24 A Guidance

Compliance

Services & Care of Children (*continued*)

8.16.2.24 B Naps or Rest Period	<i>Compliance</i>
8.16.2.24 C Additional Requirements for Infants and Toddlers	<i>N/A</i>
8.16.2.24 D Diapering and Toileting	<i>Compliance</i>
8.16.2.24 E Additional Requirements for Children with Special Needs	<i>N/A</i>
8.16.2.24 F Additional Requirements for Night Care	<i>N/A</i>
8.16.2.24 G Physical Environment	<i>Compliance</i>
8.16.2.24 H Social-Emotional Responsive Environment	<i>Compliance</i>
8.16.2.24 I Equipment and Program	<i>Compliance</i>
8.16.2.24 J Outdoor Play Areas	<i>Compliance</i>
8.16.2.24 K Swimming, Wadding and Water	<i>N/A</i>
8.16.2.24 L Field Trips	<i>Compliance</i>

Food Service

8.16.2.25 B Meals and Snacks	<i>Compliance</i>
8.16.2.25 C Menus	<i>Compliance</i>
8.16.2.25 D Kitchens	<i>Compliance</i>
8.16.2.25 E Meal Times	<i>Compliance</i>

Health & Safety Requirements

8.16.2.26 A Hygiene	<i>Compliance</i>
8.16.2.26 B First Aid Requirements	<i>Compliance</i>
8.16.2.26 C Medication	<i>N/A</i>
8.16.2.27 A-D Illness Requirements for Centers	<i>Compliance</i>
8.16.2.28 A-H Transportation Requirements for Centers	<i>Compliance</i>

Buildings, Grounds & Safety

8.16.2.29 A Housekeeping	<i>Compliance</i>
8.16.2.29 B Pest Control	<i>Compliance</i>
8.16.2.29 C Mechanical Systems	<i>Compliance</i>
8.16.2.29 D Water and Waste	<i>Compliance</i>

Buildings, Grounds & Safety (continued)**8.16.2.29 E Lighting, Lighting Fixtures and Electrical****Non-compliance**

Electrical outlets within reach of children in the rooms 1 and 3 are not safety outlets and they do not have protective covers. Corrected on site.

*Corrective Action Plan
Protective covers will be added.*

Regulation: 8.16.2.29.E.3.b.

Date to be Completed: 08/09/2018

8.16.2.29 F Exits and Windows

Compliance

8.16.2.29 G Toilet and Bathing Facilities

Compliance

8.16.2.29 H Safety Compliance

Compliance

8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances

Compliance

8.16.2.29 J Pets

Compliance

Additional Comments

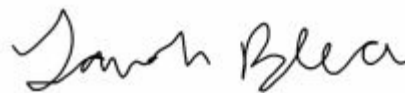
None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Diana Martinez*



Facility Representative: *Tarah Blea*